

*Lanercost Church of England Primary School*  
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<b>Reference Number</b> S12	<b>Review Date</b> Feb 2023
<b>Acting Headteacher (DSL)</b> <i>Kirsty Fox</i> Date: February 2022	<b>Chair of Governors</b> <i>Karen Reid</i> Date: February 2022
<b>Policy Title</b>	<i>Accessibility Plan</i>

## REVIEW SHEET

The information in the table below details earlier versions of this document with a brief description of each review and how to distinguish amendments made since the previous version date (if any).

Version Number	Version Description	Date of Revision
1	Original	March 2012
2	Front Cover ONLY updated to take account of revised Statutory Policy Guidance issued by the DfE	January 2013
3	Reformatted only	February 2014
4	Reformatted only	February 2015
5	Reformatted only	May 2017
6	Very minor updates AND 'Date Complete' added to all Action Plans (Appendices)	September 2018
7	Reviewed - links checked	October 2019
8	Reviewed and updated by Acting Headteacher.	February 2022

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## 1. Introduction

The Equality Act 2010 replaced all previous equality legislation such as the Race Relations Act, Disability Discrimination Act (DDA) and Sex Discrimination Act.

The Equality Act 2010 provides a single, consolidated source of discrimination law, covering all the types of discrimination that are unlawful. It simplifies the law by removing anomalies and inconsistencies that had developed over time in the existing legislation, and it extends the protection from discrimination in certain areas.

The law on disability discrimination is different from the rest of the Act in a number of ways. The overriding principle of equalities legislation is generally one of equal treatment. However the provisions in relation to disability are different in that you may, and often must, treat a disabled person more favourably than a non-disabled person.

There are some minor differences around disability in the new Act when compared with the previous legislation.

- The Equality Act does not list the types of day to day activities which a disabled person must be unable to carry out to meet the definition
- Failure to make a reasonable adjustment can no longer be justified. The fact that it must be 'reasonable' provides the necessary test.
- Direct discrimination against a disabled person can no longer be justified (bringing it into line with the definition of direct discrimination generally).
- From September 2012 schools and local authorities are under a duty to supply auxiliary aids and services as reasonable adjustments where these are not being supplied through a statement of SEND.

As in previous legislation a school/setting must not discriminate against a pupil because of something that is a consequence of their disability.

It is unlawful for a school/setting to treat a disabled pupil unfavourably. Such treatment could amount to:

- Direct discrimination
- Indirect discrimination
- Discrimination arising from a disability
- Harassment

Direct discrimination can never be justified but a school/setting could justify indirect discrimination against a disabled pupil, and discrimination arising from a disability if the discrimination is the result of action that is a 'proportionate means of achieving a legitimate aim'.

## 2. DEFINITION OF DISABILITY

Equality Act 2010: a person has a disability if:

- they have a physical or mental impairment;
- the impairment has a substantial and long-term adverse effect on their ability to perform normal day-to-day activities.

For the purposes of the Act, these words have the following meanings:

- 'substantial' means more than minor or trivial;
- 'long-term' means that the effect of the impairment has lasted or is likely to last for at least twelve months (there are special rules covering recurring or fluctuating conditions);

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- 'normal day-to-day activities' include everyday things like eating, washing, walking and going shopping.

People who have had a disability in the past that meets this definition are also protected by the Act.

### Progressive conditions considered to be a disability

There are additional provisions relating to people with progressive conditions. People with HIV, cancer or multiple sclerosis are protected by the Act from the point of diagnosis. People with some visual impairment are automatically deemed to be disabled.

### Conditions that are specifically excluded

Some conditions are specifically excluded from being covered by the disability definition, such as a tendency to set fires or addictions to non-prescribed substances.

It should be noted that this definition is *not just regarding physical difficulties* but also covers a wide range of:

- Sensory difficulties
- Learning difficulties
- Impairment resulting from, or consisting of, a mental illness

In addition there is a range of 'hidden impairments' such as

- Dyslexia
- Speech and Language Impairments
- Autism
- Attention Deficit Hyperactivity Disorder (ADHD)

Impairment does not itself mean that a pupil is disabled but rather it is the effect on the pupil's ability to carry out normal day-to-day activities in one or more of the following areas that has to be considered:

- Mobility
- Manual dexterity
- Physical coordination
- Continence
- Ability to lift, carry or otherwise move everyday objects
- Speech, hearing or eyesight
- Memory or ability to concentrate, learn or understand
- Perception of risk of physical danger

## 3. REASONABLE ADJUSTMENTS

We have a duty to make reasonable adjustments for disabled pupils:

- When something we do places a disabled pupil at a substantial disadvantage to other pupils, we must take reasonable steps to avoid that disadvantage;
- We will be expected to provide an auxiliary aid or service for a disabled pupil when it would be reasonable to do so, and where such an aid would alleviate any substantial disadvantage the pupil faces in comparison to his non-disabled peers.

A failure to make a reasonable adjustment can no longer be justified. The test is whether the adjustment is reasonable, and if it is then there can be no justification for why it is not made. We will not be expected to make adjustments that are not reasonable.

There is as yet no clarity on what may be 'reasonable' although the Code of Practice will include factors that should be taken into account. It will be for us to decide the reasonableness of adjustments based on the individual circumstances of each case. Factors to consider may include the financial or other resources available, the effectiveness of the adjustment, its effect on other pupils, health and safety requirements, and whether aids have been made available through the SEND route.

The reasonable adjustments duty is intended to complement the accessibility planning duties, and the existing SEND statement provisions, under which Local Authorities have to provide auxiliary aids and services where a statement details that provision. When a disabled pupil does not have a statement of SEND (or the statement does not provide the necessary aid) then the duty to consider reasonable adjustments and provide such auxiliary aids will fall to the school/setting.

As in the previous legislation we are not under a duty to make alterations to the physical environment though we should be planning to do so as part of our Accessibility planning.

#### 4. AIMS OF THE ACCESSIBILITY PLAN

The planning duties on schools/settings and Local Authorities are the same as the duties in the previous DDA. Schools/settings are required to have an Accessibility Plan detailing how they will improve access to the physical environment, increase access to the curriculum for disabled pupils, and how they will improve the availability of accessible information to disabled pupils. The LA is required to have an Access Strategy.

In Lanercost, we have a commitment to equal opportunities for all members of the school/setting community and our Accessibility Plan outlines our intention to remove barriers for disabled pupils and to:

- increase the extent to which disabled pupils can participate in the different areas of the national curriculum, increase access to extra-curricular activities and the wider school/setting curriculum;
- improve the physical environment of schools/settings to enable disabled pupils to take better advantage of education, benefits, facilities and services provided; and
- improve the availability of accessible information to disabled pupils.

Furthermore, under our equality duties, we intend to improve the physical environment of the school/setting to enable any disabled person (pupil, parent/carer, employees or visitor) to access facilities and services and improve the availability of accessible information to any disabled person.

This Accessibility Plan will, therefore, **begin the process of addressing the needs of disabled people** through specific targets.

It is a requirement that the school's/setting's accessibility plan is resourced, implemented and reviewed and revised as necessary. Attached is a set of action plans showing how the school/setting will address the priorities identified in the plan

Compliance with the disability duty under the Equality Act is consistent with the school's/setting's aims and Single Equality Scheme, and the operation of the school's/settings SEND policy.

The Action Plan for physical accessibility relates in part, to the Asset Management Plan (access section) of the School, which is undertaken regularly by the Local Authority. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will roll forward into subsequent plans. The Plan will need to be revisited prior to the

end of each first three-year plan period in order to inform the development of the new Plan for the following period.

We strive to ensure that the culture and ethos of the school/setting are such that, whatever the abilities and needs of members of the school/setting community, everyone is equally valued and treats one another with respect. Pupils should be provided with the opportunity to experience, understand and value diversity.

## 5. KEY OBJECTIVES

The key objectives of our Accessibility Plan are as follows:

- To reduce and eliminate barriers to access to the curriculum and to full participation in the school/setting community for pupils, and prospective pupils, with a disability.
- We are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
- We are committed to providing all pupils with a broad and balanced curriculum, differentiated and adjusted to meet the needs of individual pupils and their preferred learning styles; and we endorse the key principles in the National Curriculum Framework ([Click here to access](#)) which underpin the development of a more inclusive curriculum:
  - setting suitable learning challenges;
  - responding to a pupil's diverse learning needs;
  - overcoming potential barriers to learning and assessment for individuals and groups of pupils.

## 6. CONTEXTUAL INFORMATION

Lanercost Church of England Primary School is a popular rural village school of 78 children from ages 3 years - 11 years (our numbers have remained consistent over the past few years). We are a voluntary controlled school with our own nursery, funded by Cumbria Local Authority and situated about 10 miles east of Carlisle in the Irthing Valley.

We have mixed age classes which we believe are hugely beneficial to the pupils in terms of their social development, cohesion and feeling of being part of our school 'family'. Class sizes are generally small, as we offer a four-class structure across the day. However, this does mean that class teachers cannot always plan against specific single year group expectations. Instead, we ensure that all pupils have access to the statutory curriculum over time, often through a rolling curriculum programme. The school offers wrap around care from 7:45 am - 8:30am Mon - Fri (Breakfast Club) and Stay and Play (3:30 - 4:30pm) Tues, Wed and Thurs.

Lanercost itself has relatively few houses and most of the children who attend the school come from surrounding villages and are transported to the school by parents. Approximately 23% of children come to school by taxi. This can have an impact on how we communicate with parents. To address this, we distribute weekly newsletters, operate a text messaging service and hold regular evening meetings and presentations for parents. As a result, the school and parents are working effectively in partnership to provide a high standard of care and education.



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Strong links with The Priory continues to enhance and strength our Christian ethos. Church members are directly involved in school through: Worship; Harvest, Christmas & Easter services held in The Priory The church has provided opportunities for the staff to develop their understanding of Christianity through 'Christianity Explored' and the church provides a venue for 'Experience Easter' and 'Experience Pentecost'.

There are strong well-established links within the community: We have designed our curriculum both to reflect our vision and to reflect our school's circumstances. We aim to make the most of our beautiful location, which is a stone's throw from Hadrian's Wall; Lanercost Priory; Naworth Castle and close to Northumbria National Park. At the same time, we address the challenges of our rural location, through providing opportunities for children to learn about the wider world and experience cultural enrichment. Experiential learning is core to our curriculum e.g. burning a Viking longship, Tudor banquet at Naworth Castle and an evacuation to Langwathby, trips to London, Belfast and York.

## 7. DEVELOPMENT

### 7.1 The Purpose and Direction of the School's Plan: Vision and Values

At Lanercost we aim:

- has high ambitions for its disabled pupils and expects them to participate and achieve in every aspect of school life;
- is committed to identifying and then removing barriers to disabled students in all aspects of school life;
- values the individual and the contribution they make to all aspects of school life;
- will strive to ensure that its disabled pupils have access to all areas of the curriculum and teaching resources so as to develop fully in their education;
- acknowledges a commitment to embrace the key requirements set out in the National Curriculum Inclusion Statement;
- will continue to focus on removing barriers in every area of the life of the school;
- is committed to embracing equal opportunities for all members of the school community.

### 7.2 Information from Pupil Data and School Audit

Lanercost Church of England Primary School has identified that we have, as at the start of the academic year 2021/2022 have 20 students regarded as disabled under the terms of the DDA.

These can be grouped as: one child with a hearing impaired, one child with physical mobility problems (non-wheelchair users), 1 Version No: 6

• Our annual development plan takes into account the needs of our diverse student population as well as the needs of its wider community.

• Currently there are no students with a disability currently in feeder nursery schools who may wish to come here have been identified through dialogue with the Local Authority agencies tasked with supporting those students in its area with disabilities.

In order to ensure that our data is up to date and accurate we will:

- liaise with the Local Authority so as to identify and therefore plan a response to students with a disability well before they arrive;
- improve the information dissemination from our Learning Support facility;

- implement a system that allows parents to inform us if they themselves have a disability;
- identify early on in their school career any obstacles to the effective learning of disabled students;
- use all available data to inform the planning of individual student learning patterns;
- use information supplied via previous LA Asset Management/Accessibility Audits to assist us to develop an action plan to reduce obstacles for the school/setting community.

### 7.3 Views of those Consulted during the development of the Plan

Lanercost CofE Primary School

*We will:*

- *ensure the development of the plan involves coordination with the Local Authority in line with the LA Accessibility Strategy and ensure that we provide the best choices for students wanting to enrol here;*
- *consult the full governing body/SEND governor/relevant sub-committee;*
- *consult staff including specifically SENCo, heads of year/department, safety committee;*
- *set up a structure to allow the views of students, both able and disabled to be taken into account;*
- *survey parents/carers to ascertain their views on our provision for disabled students and any developments they feel would be of use to the students and also offer parents alternative ways of answering the survey;*
- *involve outside agencies who already exist to assist disabled students in their education and future careers;*
- *ensure the views of ALL those consulted are taken into consideration and the plan modified where reasonable to meet the needs of stakeholders;*

## 8. SCOPE OF THE PLAN

### 8.1 Increasing the extent to which disabled pupils can participate in the school/setting curriculum

- to investigate how the access to those areas of the curriculum that are normally difficult for disabled students to access can be improved;
- to further investigate what support or alternative approaches can be adopted to increase the choice/participation of disabled students;
- to investigate alternative provision/routes and collaboration that will assist disabled students to learn including liaison with the LA Special Educational Needs and Disabilities (SEND) Statementing and Provision Team.

We plan to increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils. This covers teaching and learning and the wider curriculum of the school/setting such as participation in after-school clubs, leisure and cultural activities or off-site visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum. The school/setting will continue to seek and follow the advice of LA services, such as specialist teacher advisers and SEND inspectors/advisers, and of appropriate health professionals from the local NHS Trusts.

This strand of the planning duty will help to improve access to a full, broad and balanced curriculum. It covers a range of elements including ensuring that teaching and learning is



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accessible through school and classroom organisation and support, especially deployment of staff, timetabling, curriculum options and staff information and training. Schools will be expected to plan to improve progressively access to the curriculum for all disabled pupils although many adjustments to access will be dependent on individual needs and may be provided through the SEND framework. The accessibility strategies and plans will help to ensure that schools are planning and preparing to respond to the particular needs of individual pupils. Governors should identify action in the school access plan to enhance teaching and learning opportunities for all those in the school community with disabilities. These may include:

- consideration of whole-school ways of increasing participation in activities such as after-school clubs, leisure and cultural activities, as well as off-site visits, particularly for difficult-to-include pupil groups, such as those with physical or behavioural challenges;
- how threats to participation have been analysed using risk assessment proforma and action taken to reduce those identified risks;
- identifying how classroom support arrangements, such as deployment of teaching assistants, provision of ICT, contribute to, and enhance learning opportunities;
- deciding how the implementation of specific strategies such as flexible or shared timetabling, nurture groups, counselling provision, access to therapy, first day absence response, have enhanced attendance and participation;
- consideration of how classroom/group organisation has been targeted to ensure that all pupils achieved increased levels of school success;
- description of action to increase curriculum choice and/or flexibility has enhanced the access to appropriate qualifications/attainments;
- consideration of the school response to pupils through the application of the SEND Code of Practice has improved pupil attainment and how effective communication regarding specific pupil needs has been achieved and is monitored;
- consideration of how liaison, increased communication and relationships with external agencies has supported and enhanced pupils' access to the curriculum and how this is monitored and improvements targeted;
- identifying how staff training needs in order to effectively meet the diverse abilities and disabilities of all pupils, including prospective pupils who may require manual handling, signing, personal hygiene support etc. has been identified and supported;
- identifying pupil peer support mechanisms and the ways that the school/setting has ensured pupils have a voice in decisions that affect them;
- acting to ensure that disabled members of the school community are seen in a positive light through publications promoting disability and providing positive role models of adults with disabilities to encourage success and achievement;
- ensuring that action has been undertaken to ensure that parents and carers see themselves as partners in their children's education and are increasingly willing to actively support their children's education;
- enhancing the positive culture and ethos of the school by undertaking quality marks or other additional intervention to improve the school's ability to include those with disabilities.

## 8.2 Improving the physical environment of the school/setting to increase the extent to which disabled pupils can take advantage of education and associated services

- in consultation with the LA (where necessary and appropriate) investigate various improvements to the site;
- improve accessibility points to different curriculum areas;
- investigate ways of making the site more accessible to both disabled parents and adult users.

The school/setting will take account of the needs of pupils and visitors with physical difficulties and sensory impairments when planning and undertaking future improvements and refurbishments of the site and premises, such as improved access, lighting, acoustic treatment and colour schemes, and more accessible facilities and fittings. This is required regardless of whether the school/setting has pupils or visitors with disabilities and is preparation for a situation when they do.

Taking into consideration the aims of the school's accessibility plan, the Governing Body will prioritise areas for development, linked to the needs of pupils and staff. These will be included in the whole school development plan and monitored at least annually. The Health and Safety and Building subcommittee will report annually to the Governing Body.

This strand of the planning duty covers aids to improve the physical environment of the school and physical aids to access education. The physical environment includes things such as steps, stairways, kerbs, exterior surfaces and paving, parking areas, building entrances and exits (including emergency escape routes), internal and external doors, gates, toilets and washing facilities, lighting, ventilation, lifts, floor coverings, signs and furniture. Aids to physical access include ramps, handrails, lifts, widened doorways, electromagnetic doors, adapted toilets and washing facilities, adjustable lighting, blinds, induction loops and way-finding systems.

Physical aids to access education cover things such as ICT equipment, enlarged computer screens and keyboards, concept key boards, switches, specialist desks and chairs and portable aids for children with motor coordination and poor hand/eye skills, such as extra robust scientific glassware and specialist pens and pencils.

In maintained schools the provision of a special piece of equipment or extra assistance will generally be made through the SEND framework and to a lesser extent through the planning duty which applies to all schools. The distinction between auxiliary aids and services provided through the SEND route and those provided under the planning duty is that the SEND duties relate to the individual, whereas the planning duty relates to the provision of aids or services in terms of the population (and future population) of the school. For example, a pupil with visual impairment might have low vision aids provided through the statement of SEND but the school might as a general measure provide blinds and adjustable lighting and colour distinction through the planning duty.

The Governing body will want to consider and record reflection upon all areas of the physical environment such as:

- Changes to improve access to doors, stairs, toilet, changing facilities, and consideration of the impact of signs, colour schemes and colour contrast, lighting, heating etc.
- Changes outside of the school e.g. provision of disabled parking etc.
- Management and organisation issues such as maintenance of lights, fire alarms appropriate to those with hearing impairments etc.
- Increased access to and maintenance of, auxiliary aids, ICT apparatus such as computer hardware/software.

- Improvement to the acoustic environment that might include installation of soundfields/hearing loop systems.
- Improvements of storage implications for wheelchairs and other mobility devices.
- Application and progress on capital funding for major access works funded by the Schools Access Initiative through the Local Authority, and details on schools funds delegation to support targets such as provision of suitable floor coverings, furniture and layout of the playgrounds.

### 8.3 Improving the delivery to disabled pupils of information that is provided in writing for pupils who are disabled

We will strive to:

- produce all school/setting literature at the correct font size to help visually impaired students;
- investigate alternative ways of providing access to information, software and activities;
- investigate ways of communicating effectively with disabled parents and carers and other disabled adult users of the site.

The school/setting plans to improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include handouts, timetables, textbooks and information about the school/setting and school events. The information should be made available in various preferred formats within a reasonable time frame. The school/setting will make itself aware of local services, including those provided through the LA, for providing information in alternative formats when required or requested.

The Headteacher and/or members of the Health and Safety committee will prepare an information plan consistent with the aims and objectives of the accessibility plan and who will monitor the plan and report on it to governors.

This part of the duty covers planning to make information normally provided by the school in writing to its pupils – such as handouts, timetables, textbooks, information about school events – available to disabled pupils. This will include alternative formats such as Braille, audio tape and large print and also the provision of information orally, through lip speaking or sign language, through a recognised symbol system or ICT. This information should also be made available within a reasonable time frame and take account of the pupils' disabilities and pupils' and parents' preferred formats.

The Governors may wish to decide how this is to be achieved, perhaps by:

- Informing readers that school published material is available in a selection of formats e.g. Braille, Makaton, audio tapes and identifying how they can access this provision if requested.
- Considering how to increase information accessibility for those who have English as an additional language or other communication impairments, at school meetings etc.
- Identifying how they have considered the readability of information including that provided by the school website, and how it is monitored to ensure accessibility to a wide range of diverse needs and abilities.
- Identifying how textbooks and other pupil information are selected and provided to meet a diversity of pupil needs.
- Ensuring the monitoring of effectiveness of adult support to enhance the opportunities for pupils/parents who have difficulties in accessing information

## 8.4 Financial Planning and Control

The Head teacher with Senior Management Team, together with the Finance Committee will review the financial implications of the School/Setting Accessibility Plan as part of the normal budget review process. The objective is that over time School/Setting Accessibility Plan actions will be integrated into the School/Setting Development Plan.

We will finance the plan by identifying costs and incorporating them into current and future budget commitments.

## 9. IMPLEMENTATION

### 9.1 Management, Coordination and Implementation

Lanercost Church of England Primary school's leadership Team will undertake a disability audit using a cross section of staff, pupils and parents (refer to Section 7.3).

As a result of the audit, we shall:

- produce action plans, with definite time scales for the implementation of the actions implicit in the plan;
- plans to provides workshops so staff can understand and buy into the Accessibility Plan and not see it as a bolt on;
- present the plan to the governing body for their approval;
- modify the plan based on the views of stakeholders;
- review the plan and the associated action plans to see if milestones are being met. This plan will be reviewed and adjusted as necessary every three years.

### 9.2 Monitoring

We recognise that monitoring is essential to ensure that pupils with disabilities are not being disadvantaged, and that monitoring leads to action planning.

Here describe how and what will be monitored.

Governors will be required to comment in their annual report to parents on the accessibility plan and identify any revisions as necessary. Evaluation that may be useful to judge success may include:

- success in meeting identified targets;
- changes in physical accessibility of school/setting buildings;
- questionnaires, responses from stakeholders e.g. parents, pupils and staff, indicate increased confidence in the school's/setting's ability to promote access to educational opportunities for pupils with disabilities;
- improved levels of confidence in staff in reducing the obstacles to success for pupils with additional needs;
- recorded evidence that increased numbers of pupils with disabilities are actively participating in all areas of the school/setting;
- recorded evidence that fewer pupils are being excluded from school/setting opportunities as their needs are being more effectively addressed through the application of strategies and procedures;
- increased levels of achievement for pupils with disabilities;
- pupil responses; verbally, pictorially and written that indicate that they feel themselves to be included;
- Ofsted inspections that identify higher levels of educational inclusion.

### 9.3 The role of the LA in increasing accessibility

Governors may wish to comment in their report to parents on the impact the LA has had upon supporting the school to achieve successful implementation of their accessibility plan (where relevant). This may include identifying how the LA has:

- provided training and awareness opportunities on issues regarding inclusion to staff, governors and parents and how this has been used in school to promote inclusion e.g. uptake of Dyslexia Friendly status, Inclusion Quality Mark, attendance on courses, use and adaptation of LA provided information, etc.;
- promoted collaboration through the provision of information aimed at sharing good practice;
- encouraged liaison between special and mainstream schools to share expertise and pupil placement;
- ensured that schools/settings are aware of support services that provide advice to schools/settings and staff;
- provided specialist help to identify ways forward in increasing the inclusion of all pupils;
- linked building adaptations to refurbishment and capital building works;
- informed schools/settings how information can be provided in a number of different formats.

### 9.4 Accessing the School's Plan

- Plans could be made to investigate symbol software to support learners with reading difficulties.
- Raising awareness of font size and page layouts will support pupils with visual impairments.
- Auditing the school library to ensure the availability of large font and easy read texts will improve access.
- Auditing signage around the school/setting to ensure that is accessible to all is a valuable exercise.
- Auditing the use of, and methods of displaying materials around the school/setting.

This will be done through:

- presentation in a section on the school/setting website open to all visitors to the site;
- mention in the head teacher's newsletter of the availability of the plan;
- open evening/parents' forum with this as a theme.

We will ensure that the plan is available in different formats where requested

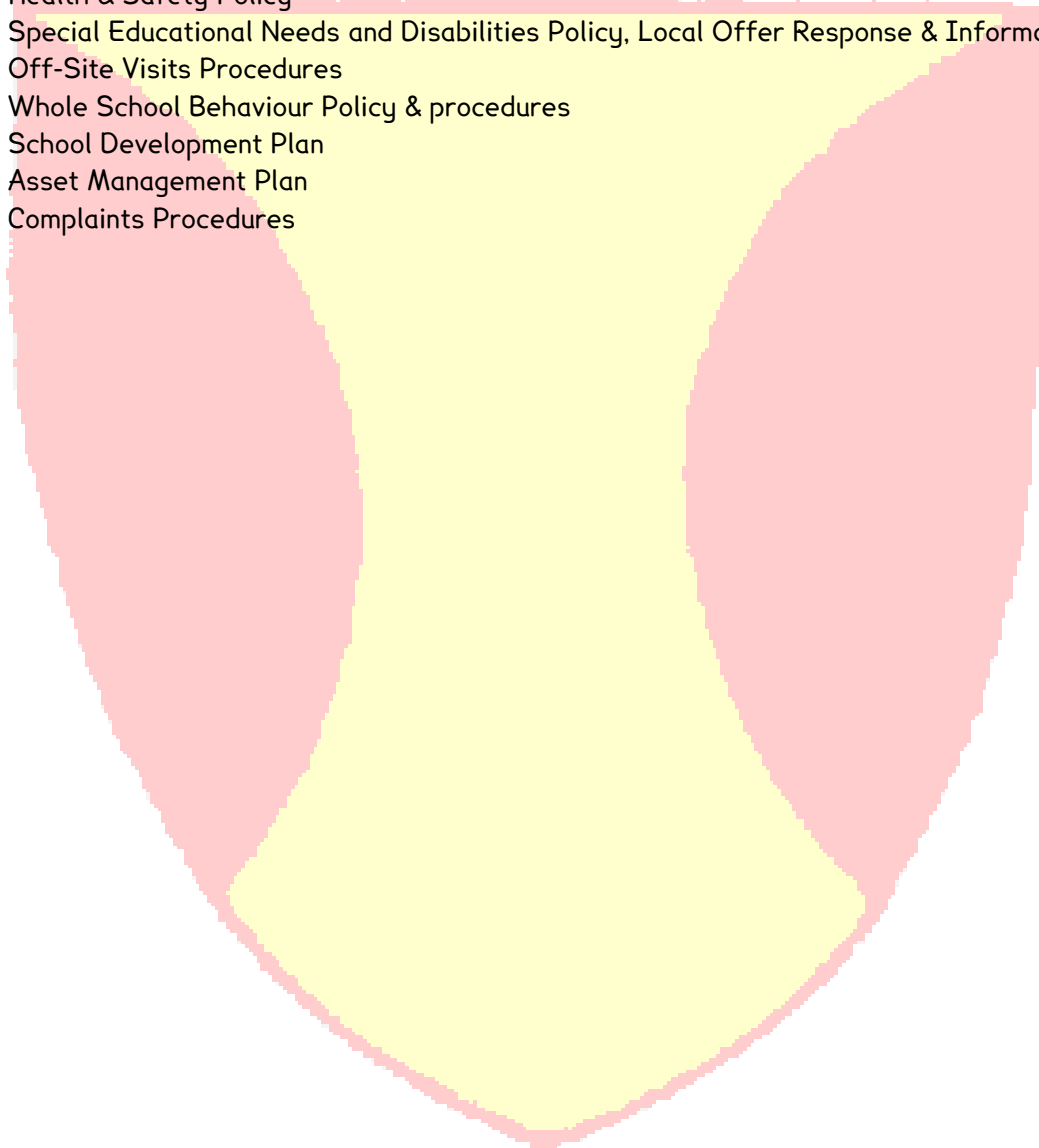
The school/setting will achieve successful implementation of the accessibility plan with continued support in the areas of:

- providing training and awareness opportunities to staff, Governors and parents/carers on issues regarding equality and inclusion;
- providing targeted training for particular groups of pupils/staff;
- promoting collaboration through the provision of information and the sharing of good practice;
- encouraging liaison between other local schools/settings including special schools;
- seeking support/advice from outside the school/setting, from services, other agencies and organisations;
- ensuring that the school/setting is aware of all support services that provide advice to schools/settings and staff.

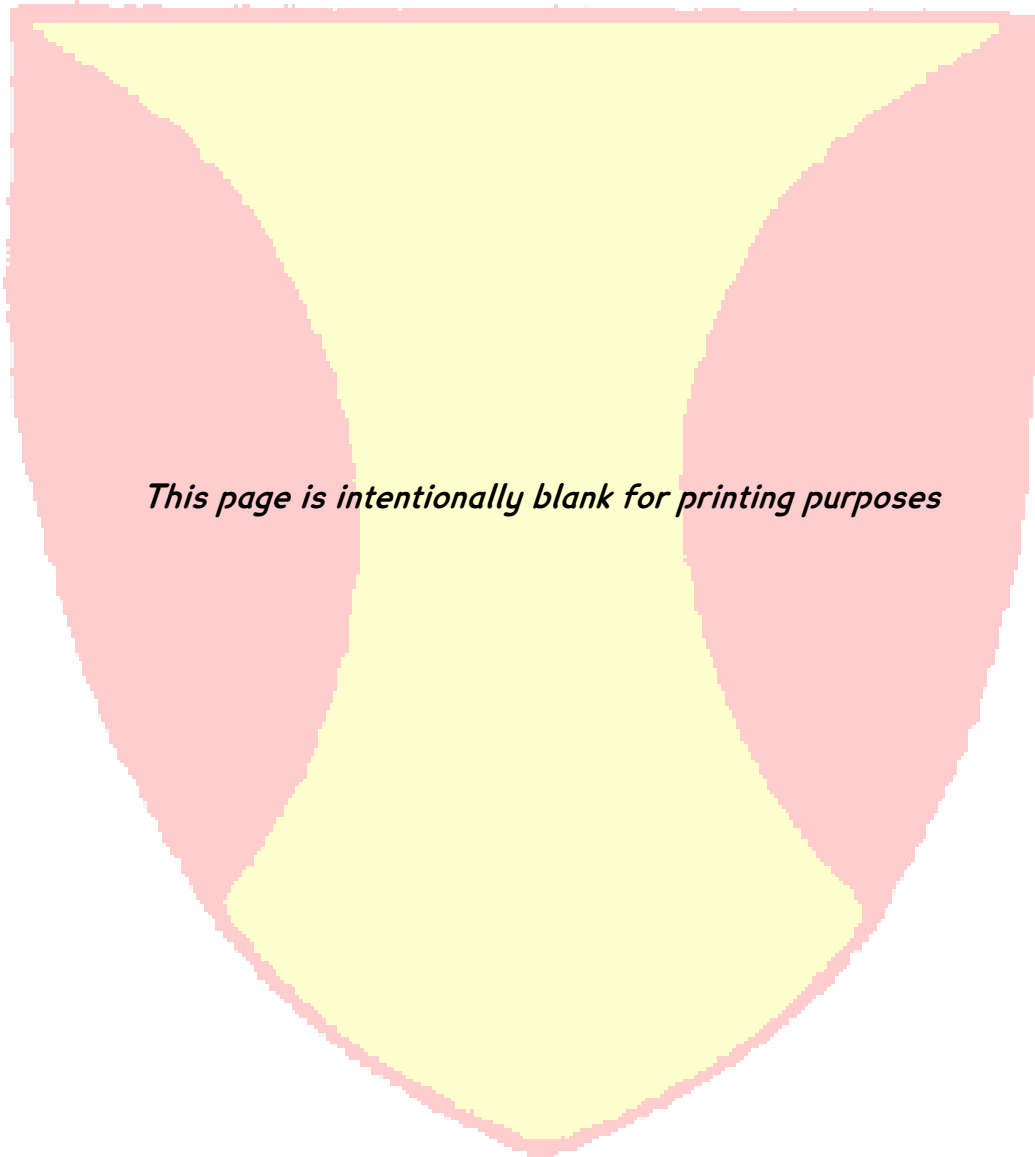
## 10. RELATED POLICIES

The Accessibility Plan should be read in conjunction with the following policies, strategies and documents:

- Curriculum Policies
- Single Equality Scheme/Objectives
- Staff Training and Development Plan
- Governor Training Plan
- Health & Safety Policy
- Special Educational Needs and Disabilities Policy, Local Offer Response & Information Report
- Off-Site Visits Procedures
- Whole School Behaviour Policy & procedures
- School Development Plan
- Asset Management Plan
- Complaints Procedures







**XXXX SCHOOL/SETTING**

**ACCESSIBILITY PLAN 20XX - 20XX *(insert own 3 year timeframe)***

**IMPROVING ACCESS TO THE CURRICULUM**

Target	Strategy	Outcome	Timeframe	Achievement	Date Complete

Lanercost Church of England Primary School

ACCESSIBILITY PLAN 2022 - 2025

**IMPROVING ACCESS TO THE PHYSICAL ENVIRONMENT**

An Asset Management Plan/Access Audit was carried out by **[Insert Name/Organisation]** on **[Date]** and a number of recommendations made:

AMP or AA Report Ref. (if relevant)	Item	Activity	Timescale	Cost £	Responsibility	Date Complete

Lanercost Church of England Primary School

ACCESSIBILITY PLAN 2022 - 2025

**IMPROVING ACCESS TO WRITTEN INFORMATION**

Target	Strategy	Outcome	Timeframe	Achievement	Date Complete

Identifying Barriers to Access

Appendix A – Physical Access

Statement	Evidence	Action Required
<p>The layout of areas allows access for all pupils, such as</p> <p><b>Academic areas:</b> eg, classrooms, hall, library</p> <p><b>Sporting Areas:</b> eg, gym, outdoor sporting facilities</p> <p><b>Social areas:</b> e.g. staff room</p> <p><b>Play areas:</b> eg, playground, wet play area</p>	<p>Ramped access to main door</p> <p>Most doors are wide enough for wheelchair access</p> <p>Ramped access to school playground and field. Dacre Hall is used for PE/Drama lessons in the winter and this is now fully accessible for disabled people, including wide doors at ground level/ stair lift and a disabled toilet.</p> <p>Most doors are wide enough for wheelchair access.</p> <p>Sheltered areas created in playground.</p> <p>Ramped access to school playground.</p>	<p>Ongoing as school improvements take place</p> <p>Ongoing as school improvements take place</p> <p>Ongoing as school improvements take place.</p>
<p>Pupils who use wheelchairs can move freely around school with the exception of the step in Class 4.</p>	<p>There is one ramp in place for access to main reception area.</p> <p>Most doors are wide enough for wheelchair access.</p>	<p>Ongoing as school improvements take place.</p>
<p>Toilet facilities have sufficient room to accommodate a hoist and changing bed if needed. Showers are available and accessible.</p>	<p>No hoist or changing bed in place. There is a shower.</p>	<p>To be reviewed as necessary.</p> <p>Ongoing as school improvements take place.</p>
<p>Pathways around school are safe and well signed.</p> <p>Parking arrangements are logical and safe.</p>	<p>All outside areas are flat or ramped. .</p> <p>Parking area safe.</p> <p>.</p>	
<p>Emergency and evacuation systems INFORM ALL pupils.</p> <p>Alarms are visual (flashing) as well as auditory.</p>	<p>Alarms are auditory. Regular fire drills take place. Fire inspections have taken place.</p>	<p>Fire Inspector to be asked about visual alarms.</p>
<p>Tactile signs, including lifts with tactile buttons help disabled learners to use the building.</p>	<p>Not in place</p>	<p>Signage to be reviewed and introduced should the need arise for any disabled or SEN child.</p>
<p>Signs are uncomplicated and unambiguous. School décor provides appropriate contrast and harmony for pupils with visual impairment, autism or epilepsy</p>	<p>School has been redecorated.</p> <p>Most areas contain at least 2 contrasting colours.</p>	
<p>All areas are well lit</p>	<p>Good natural light throughout is variable. Rooms with little or no natural light have daylight fluorescent tubes to increase ambient light.</p>	

<p>Steps are taken to reduce background noise for hearing impaired pupils by considering a room's acoustics, noisy equipment etc.</p>	<p>All doors are soundproofed</p> <p>All classrooms are carpeted or have sound reducing lino</p>	
<p>Furniture and equipment selected, adjusted and located appropriately, eg, height adjustable tables are available, low level sinks etc</p>	<p>Furniture is not adjustable but is at sufficient height for disabled children in all classrooms.</p>	<p>Suitable furniture and/or equipment to be purchased as required should the school have a disabled child enrol.</p>



## Appendix B – Curriculum Access

Statement	Evidence	Action Required
All teachers and TAs have the necessary training to teach and support pupils with a range of disabilities.	SENCo is trained to deal with a range of issues and attends regular courses. TA and teachers have attended ASD awareness training	Further training as necessary to be undertaken should the need arise. Keep in touch with changes in legislation.
Classrooms are optimally organised for disabled pupils.	All classrooms are large and accessible. Pupils with concentration difficulties sit close to the teacher.	Re-organisation of classrooms could take place should the need arise.
Lessons provide opportunities for all pupils to achieve, ie are differentiated and include work to be done by individuals, pairs, small groups and the whole class as appropriate	Teachers adapt classroom teaching as necessary.	Continual monitoring of pupil needs.
All pupils are encouraged to take part in music, drama, and physical activities	All lessons are fully inclusive and there are regular opportunities.	Ongoing monitoring
Staff recognise and plan for the additional time and effort needed by some disabled pupils, eg, lip reading by hearing impaired pupils, slow writing speed for pupils with dyslexia	Extra support in literacy and numeracy is received by SEN pupils. Other support available as required.	Ongoing monitoring.
All staff plan for additional time required by some disabled pupils to use equipment	Pupil needs monitored and extra support offered as necessary	Ongoing monitoring.
Disabled pupils who cannot participate in particular activities are given alternative experiences, eg some forms of exercises in PE/sport	Pupils with disabilities are included through the offering of alternative exercises or tasks as appropriate.	Ongoing monitoring.
ICT equipment has been fitted with additional software/hardware to allow access for disabled pupils	Keyboards with large keys and colour coordinated mouse. Access as required.	Ongoing monitoring of equipment with additional hardware/software to be purchased as appropriate.
School visits are accessible to all pupils, regardless of attainment or impairment	All school visits are fully inclusive but suitability is discussed with parents where necessary.	Ongoing monitoring.
All staff have high expectations for all pupils	All pupils are expected and encouraged to reach full potential.	Ongoing monitoring.
All staff strive to remove barriers to learning and participation	Through differentiation of work and extra support as necessary.	Ongoing monitoring.

## Appendix C – Access to Information

Statement	Evidence	Action
Staff are familiar with technology and practices to assist pupils, parents and carers with disabilities, eg, positioning when talking to a hearing impaired learner.	SENCo monitors pupils' needs and works with staff accordingly	Appropriate training for staff etc to be undertaken when need arises
All written communication follows an agreed house style using an appropriate font and size, eg, Arial/Comic Sans Serif size 12 or larger.	All communications to children are in appropriate size, font and format and can be altered should the need arise.	Ongoing monitoring.
The school liaises with LA support services and other agencies to provide information in simple, clear language, symbols, large print, or in Braille for pupils/parents and carers who may have difficulty with the standard printed format.	All communications to pupils and parents / carers are in clear, simple language and format.	Annually reviewed.
The school ensures that both in lessons and parents' meetings, information is presented in a user-friendly way, eg, by reading aloud, using overhead projectors/Powerpoint presentations etc	Information is made accessible for all relevant groups by using a variety of delivery styles.	Ongoing monitoring.

Lanercost CE Primary School Access Plan

## Improving the Physical Environment of Schools

Targets	Strategies	Outcome	Time frame	Goal Achieved
Maximise access of environment with low cost adaptations.	Provide disabled access to the Garden. Ensure that Garden is accessible to wheelchair users.	Good practice in accommodating needs of pupils with physical disabilities and visual impairment. Improved surroundings for all pupils and staff	2017-20	
Take steps to reduce background noise for hearing impaired pupils.	Fully carpet every classroom	Improved acoustics in classroom. Less background noise. Improved safety and quality of surroundings through appropriate flooring.	2015-17	All classrooms now fully carpeted which has resulted in lower noise levels and improved acoustics. Additionally, the classroom has become a more comfortable and pleasant environment for staff and pupils alike.

<p>Take steps to reduce background noise for hearing impaired pupils.</p>	<p>Make adjustments to improve acoustics through replacement of partition.</p>	<p>Improved acoustics and minimise audio disruption.  Appropriate width of door to accommodate wheelchair access</p>	<p>2016</p>	<p>New door/partition in class 2 has minimised noise disruption. Door is wide enough to accommodate a wheelchair.</p>
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Incorporation of appropriate colour schemes when refurbishing to benefit pupils with visual impairment	2 tone colour scheme to be used throughout classrooms	Enhance abilities for visually impaired pupils to view their surroundings.  Improve the surroundings for all pupils and staff	2017-2020	Toilets have been redecorated.
Improve access to play areas for those with mobility difficulties	Provide more areas of shelter and improve surfaces of play areas to enable easier access to those with mobility difficulties	Easier access to outdoor play areas	2016-17	A sheltered reading pagoda has been provided as well as improved surfacing under play areas.
Modifications to school make better use of space and improve KS1 toilet facilities.	New build	Provide on site facilities accessible to all. Disabled toilets provided for pupils and adults.	2010-11	Disabled toilet and infant toilets provide accessible toilets and washbasin area from class1
Improve available accommodation by extending teaching space as well as office and meeting space	School House	School house provides enhanced spaces for office, meeting and teaching use.	2017-18	
To review regularly and at least annually as part of the SIP, all areas of the school in order to ensure there are no physical barriers to access for pupils with a range of disabilities. Continue implementation of plan.	To track progress against original School Access Plan objectives.  To update the LA on progress and works carried out as part of AMP reviews.	Full physical access to the school and curriculum  Regular review of premises  Access plan progress reported within School Prospectus and in separate communication to existing parents.	Annually	

**Lanercost CE Primary School Access Plan**

**Increase the extent to which disabled pupils can participate in the school curriculum**

Targets	Strategies	Outcome	Time frame	Goal Achieved
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Raise attainment and increase enjoyment for pupils with special needs	Termly meeting to consider special needs identification and provision for any pupil	Identified children make more rapid progress in curricular and other targets	Termly from Autumn 2001 onwards	Meetings take place on a termly basis
Annually review risk assessment relating to	Monitor school needs and review as necessary	Training to be carried out for relevant staff regarding	Summer 2010	Increased inclusion and access to curriculum.

manual handling.		physical handling of children with special needs		Continuous review of good practice and legislation
Ensure teaching assistant support is used effectively	Annual PM meetings to review TA roles and responsibilities  Termly meeting to review allocation of TA time and teaching groups/individuals	Available TA time and expertise is monitored and evaluated regularly	Spring 2006 onwards	All teaching assistants have annual PM meetings
Training for teacher(s), TA(s) in low incidence needs as appropriate eg ASD	Application for an accredited training course	School staff able to cater for current pupil needs with less outside support	Ongoing	Referral made to access LA advice and support
Teachers make use of a range of teaching styles and differentiate according to learning styles	Identify training opportunities for whole school staff participation, discussion and implementation	Teachers use a repertoire of teaching styles and provide opportunities to accommodate a range of learning styles	Ongoing	

**Lanercost CE Primary School Access Plan**

**Improving the delivery of information to disabled pupils**

Targets	Strategies	Outcome	Time frame	Goal Achieved
Review availability of written material in alternative formats	If required contact SEN Service / LA for information re adapting written materials into alternative formats	Ability of school to ensure availability of material in alternative formats as required	As necessary	
Annually review school's ability to be able to produce large print transcriptions	To produce materials in large print	School to produce large print materials as required for students	As necessary	.
Annually review need to produce symbol materials	If required purchase appropriate software and training in production of symbol materials	School to respond immediately to needs of pupils requiring pictorial support materials	2008/09 and ongoing	
To maintain	Ask parents/carers	Information	Ongoing	



above practice and review on annual basis	if they prefer communications to be sent from school in a different format	available for parents/carers and pupils in a variety of formats		
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